STATE OF ARIZONA DEPARTMENT OF EDUCATION SCHOOL DISTRICT TRAVEL EXPENSE CLAIM

CENTRAL ARIZONA VALLEY INSTITUTE OF TECHNOLOGY

(District)									(Traveler)				
Travel by (Check One):		Common Carrier Transportation (Attach Receipt/Ticket) Other					Personal Car - License No,School District Vehicle - Vehicle No.						
For the Period	1 From	to											
			FOR THE FOLLOWING EXF	PENDITURE	S TO BE I	EMISED ON	A DAILY BAS	SIS					
					Private Vehicle Mileage			Subsistence			Other		
Departed Fro		Time	Arrived At	Arrived At Place Time		Odometer Reading Start End Mileage		Lodging or Meals Per Diem		Trans- Allowable portation Expenses		Amo Clair	
Date	Place	Time	Place	Time	Start	End		wears	Per Diem	portation	Expenses	\$	
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Accounting	Code:		Mileage Amount \$ -										
		-			GR/	AND TOTAL	\$-						

PURPOSE OF TRAVEL:

I hereby certify that the travel and/or perdiem recorded herein was accomplished in the performance of official duties; that the information is true in all respects and that no claim against the district has been made for any part thereof, or paid from any other souce of funding.